

***SADDLEWORTH & LEES DISTRICT EXECUTIVE  
Agenda***

Date Thursday 20 July 2017

Time 7.00 pm or at the rise of the Saddleworth and Lees District Partnership meeting

Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE.

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours before the meeting.
  2. CONTACT OFFICER for this Agenda is Lori Hughes Tel. 0161 770 5151 or email [lori.hughes@oldham.gov.uk](mailto:lori.hughes@oldham.gov.uk)
  3. DISTRICT CO-ORDINATOR is Lisa Macdonald, tel. 0161 770 5195 or email [lisa.macdonald@oldham.gov.uk](mailto:lisa.macdonald@oldham.gov.uk)
  4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.
  5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE IS AS FOLLOWS:

Councillors A. Alexander (Chair), Harkness, Heffernan, Hewitt (Vice-Chair), Hudson, Kirkham, Klonowski, McCann and Sheldon

1 Apologies For Absence

2 Urgent Business

Urgent business, if any, introduced by the Chair

3 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 2)

The Minutes of the Saddleworth and Lees District Executive held on 15<sup>th</sup> June 2017 are attached for approval.

6 Saddleworth and Lees Budget Report (Pages 3 - 8)

7 Petitions (Pages 9 - 10)

This is a standing item related to Petitions received regarding the Saddleworth and Lees area for consideration by the District Executive in accordance with the Council's Petition Scheme. There is one petition to note.

8 Date and Time of Next Meeting

The date and time of the next Saddleworth District Executive meeting will be held Thursday, 12<sup>th</sup> October 2017 at 7.00 p.m.



2. the allocation of £5,495 revenue expenditure for Christmas Lights and trees in 2017 be approved.
3. the allocation of £4,560 revenue expenditure for winter maintenance support during 2017/18 be approved.
4. the allocation of £3,355 revenue expenditure for summer and winter planting in 2017/18 be approved.
5. the allocation of a maximum of £15,000 revenue expenditure for support to the 2018 band contest be approved.
6. the allocation of £450 for the cost of District Partnership/District Executive and Health and Well-being Sub Group room booking costs during 2017/18 be approved.
7. the issue of bus safety in the Sport Centre Car Park be brought to a future meeting.

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### **PETITIONS**

The District Executive gave consideration to two petitions which had been received:

- 2017-03: Petition objecting to Proposed Hackney Carriage Rank on St. Thomas' Parade, Thomas Street, Lees (Saddleworth West and Lees Ward); and
- 2017-04: Petition to reduce parking problems on Thomas Street, Wild Street, Princess Street, Church Street, Albert Street and Stamford Street, Lees (Saddleworth West and Lees Ward).

The District Executive were informed that the taxi rank would not be pursued. Suggestions had been made with regard to the second petitions and discussions were ongoing with the relevant officers.

**RESOLVED** that the petitions received and the actions taken be noted.

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### **DATES AND TIMES OF FUTURE MEETINGS**

**RESOLVED** that the dates and times for the Saddleworth and Lees District Executive for the Municipal Year 2017/18 be noted.

The meeting started at 7.29 pm and ended at 7.54 pm

## Saddleworth and Lees District Executive

### Budget Report

#### Report of Maggie Kufeldt – Executive Director, Health and Wellbeing

Portfolio Responsibility: Barbara Brownridge, Cabinet Member for Neighbourhoods and Co-operatives

**20 July 2017**

Officer Contact: Lisa Macdonald  
Ext. 5195

#### Purpose of Report

1. To advise the Saddleworth and Lees District Executive of the breakdown of expenditure to date and to consider potential budget commitments for 2017/18 presented to this meeting.

#### Recommendations

- That the District Executive notes the funding allocations made to date. (Appendix A)
- That the District Executive considers allocating an additional £250 to cover the cost of room hire for District Partnership/District Executive and Health and Wellbeing sub group meetings
- That the District Executive considers the progress made on potential capital projects to date.
  - Bus drop off issues at Saddleworth Leisure Centre
  - Skate park improvements at Churchill Playing Fields

#### 1. CURRENT POSITION

##### 1.1 District Executive Budget

The District Executive has a total allocation of £60,000 (£10,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district. (As detailed in the District Plan)  
Decisions on this budget will be made by the District Executive

## **1.2 Individual Councillor Allowance**

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

## **1.3 Saddleworth and Lees District Plan**

Expenditure of District Executive and Councillor allowance should be accordance with priorities/actions agreed in the district plan.

## **2. Projects for Consideration – District Executive Revenue Budget**

### **2.1 Room Booking Costs**

At its last meeting The District Executive was asked to consider allocating additional £250 to cover the cost of District Partnership/ District Executive/Health and Wellbeing Sub Group room booking costs during 2017/18. The figures have since been recalculated and to cover room costs for the municipal year a figure of £500 would be required. The district Executive is therefor asked to consider allocating an additional £250.

### **2.2 Balance of funding**

Following the allocation of year on year costs the District Executive is left with a balance of £1,340

## **3 District Executive Capital Budget**

3.1 The District Executive has £30,000 capital funding to allocate during 2017/18.

3.2 At the last meeting of the District Executive on 16 March 2017 it was agreed to carry forward the remaining £2,500 from the 2016/17 budget under the heading 'infrastructure/environmental improvement projects.' This budget is still available to spend.

## **4. Progress on Capital Projects**

### **4.1 Bus Drop-off Issues at Saddleworth Leisure Centre – Progress Update**

Coaches / buses which currently take school children to the leisure Centre facility, drop the children in the large car park at the southerly end of Springburn Way. This area is not marked with bays so users make their own decision where to park. However at busy times (and depending on where users choose to park) the parking can prevent the buses / coaches from leaving the area in a forward gear which can result in overly long reversing manoeuvres along Springburn Way into Station Road.

Discussions have taken place with ward members on to how to resolve this matter and two options have been explored, which are detailed below.

- **Option 1. Mark out parking bays and circulation route through the car park**

The large car park area has sufficient space for parking bays to be marked and to accommodate a circulation route for buses and coaches. However, this would mean that parking capacity would be reduced due to the space needed for the circulation route. This proposal would result in approximately 16 spaces being marked and is estimated to cost £1,500. (The marking out of this car park was also considered approx. 12 months ago and not pursued due the reduction in available spaces)

- **Option 2. Provision of coach / bus dropping off area adjacent the Leisure Centre Building**

In view of the loss of parking in option 1, ward councillors and the chair of the Traffic and Transport Committee requested that the provision of a coach / bus drop off area adjacent to the Leisure Centre building be considered. The coach driver would drive up to the leisure centre building in a forward gear, drive into the car park area and then reverse back into a lay by area constructed adjacent the leisure centre building.

Alterations would be required to the small landscaped areas located at the end of the parking bays, to enable the swept path of the coach to be accommodated. A layby area would also have to be constructed adjacent to the leisure centre building into which the coach driver would reverse and where the children would alight from the vehicle.

The indicative cost for the bus facility is £23,000 for construction costs with £2,000 for trial holes to check for utility equipment.

- A meeting with OCLL will now take place to discuss the issues, potential solutions and costs.

#### **4.2 Skate Park Improvements at Churchill Playing Fields**

A meeting has now taken place with Euey Madden (Principal Greenspace Manager) to discuss improvements to the facilities at Churchill Playing Fields. It was agreed that he would now develop options for consideration, taking into account initial capital costs along with future revenue implications. Following this process the Council would look to engage a skate park designer who would then work with young people to agree the detail of the facility. During this process external funding opportunities would be explored.

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## Appendix A

### 2017/18 Allocations from the Saddleworth & Lees District Executive – July 2017

Date of Approval	Project/Initiative	Capital	Revenue
		<b>£30,000.00</b>	<b>£30,000.00</b>
Based	Support existing Christmas lights		2,485.00
On	Support the provision of district trees		3,010.00
Last	Refilling of additional grit bins		4,180.00
Years	Bagged salt for hand held gritters		380.00
figures	Summer/Winter planting		3,355.00
	Whit Friday Band Contest		15,000.00
	Room bookings - U/Mill Civic Centre (Total £450 DE x 6 to Mar 2018) £25 HWB April 2017 £75 DE June 2017		250.00
<b>£Total</b>		<b>£00,000.00</b>	<b>£28,660.00</b>
<b>Remaining (2017/18)</b>		<b>£30,000.00</b>	<b>£1,340.00</b>

### 2017/18 Allocations from the Saddleworth & Lees individual Councilors Allowance

<b>Cllr Peter Klonowski</b>	<b>Allocated: £5,000</b>
Duck Warning Signs, Church Road Uppermill	100.00
<b>Total</b>	<b>£100.00</b>
<b>Remaining</b>	<b>£4,900.00</b>

<b>Cllr Adrian Alexander</b>	<b>Allocated: £5,000</b>
Old Mill House - Summer Community Event	300.00
Old Mill House - Meningitis fund raiser	500.00
Duck Warning Signs, Church Road Uppermill	100.00
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
<b>Total</b>	<b>£1,300.00</b>
<b>Remaining</b>	<b>£3,700.00</b>

<b>Cllr Steve Hewitt</b>	<b>Allocated: £5,000</b>
Lido House - The Big Lunch	500.00
Duck Warning Signs, Church Road Uppermill	100.00
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
Lido House - Gazebo	200.00
<b>Total</b>	<b>£1,200.00</b>
<b>Remaining</b>	<b>£3,800.00</b>

<b>Cllr Nikki Kirkham</b>	<b>Allocated: £5,000</b>
Delph Community Association	100.00
Delph Flower and Vegetable show	100.00
Delph & Dobcross Cricket/Bowling Club	250.00

Saddleworth Parish Council	200.00
Duck Warning Signs, Church Road Uppermill	100.00
Oldham Boxing Club	150.00
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
Delph Youth Band	200.00
Scouthead & Austerlands Comm Assoc	500.00
Delph footpath works	120.00
<b>Total</b>	<b>£2,470.00</b>
<b>Remaining</b>	<b>£2,530.00</b>

<b>Cllr Garth Harkness</b>	<b>Allocated: £5,000</b>
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
<b>Total</b>	<b>£750.00</b>
<b>Remaining</b>	<b>£4,250.00</b>

<b>Cllr Derek Heffernan</b>	<b>Allocated: £5,000</b>
Duck Warning Signs, Church Road Uppermill	100.00
Above and Beyond Awards Oct 2017	250.00
Scouthead & Austerlands Comm Assoc (SN Cllr funding total £1500)	500.00
<b>Total</b>	<b>£850.00</b>
<b>Remaining</b>	<b>£4,150.00</b>

<b>Cllr John McCann</b>	<b>Allocated: £5,000</b>
Duck Warning Signs, Church Road Uppermill	100.00
<b>Total</b>	<b>£100.00</b>
<b>Remaining</b>	<b>£4,900.00</b>

<b>Cllr John Hudson</b>	<b>Allocated: £5,000</b>
Above and Beyond Awards Oct 2017	250.00
Thomas Adamson garden	100.00
<b>Total</b>	<b>£350.00</b>
<b>Remaining</b>	<b>£4,650.00</b>

<b>Cllr Graham Sheldon</b>	<b>Allocated: £5,000</b>
Duck Warning Signs, Church Road Uppermill	100.00
<b>Total</b>	<b>£100.00</b>
<b>Remaining</b>	<b>£4,900.00</b>



## Report to Saddleworth and Lees District Executive

### **Petitions**

**Portfolio Holder:**

Various

**Officer Contact:** Director of Legal Services

**Report Author:** Lori Hughes, Constitutional Services Officer

**Ext.** 4716

**20<sup>th</sup> July 2017**

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#### **Reason for Decision**

The District Executive is requested to note the petition received.

#### **Petitions Received**

Reference 2017-08: Petition calling for road markings, speed reductions measures, and a clearer, safer crossing point on Acorn Street (Saddleworth West and Lees Ward) received on 6<sup>th</sup> July 2017 with 51 signatures.

#### **Recommendations**

The District Executive is recommended to note the petition received.

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